



## **EWI Mentor Position**

### **About the position**

Willing to make a difference empowering women through your leadership, business and mentoring skills?

Mentors are vital to the success of our women entrepreneurs. They provide guidance, support and encouragement to women students to help them develop and launch micro-businesses. We are looking for women mentors to serve in training programs in Alexandria, VA, Rockville, MD and Herndon, VA.

### **Mentors Qualifications**

#### **Candidates *must have* the following:**

- Pioneering and entrepreneurial spirit
- Demonstrated success in business and/or leadership capacity
- Passion for empowering women entrepreneurs
- Cultural competency, empathy, and good mentoring abilities

#### **Candidates *must have one or more of* the following:**

- Mentoring experience
- Entrepreneurial experience (owned your own business or held a leadership position at a business)
- Related experience in the creative, culinary, home-based or micro-service industries
- Functional experience in marketing, sales, social media, product design, strategy, operations, accounting, finance, and/or business plan review

## Key Responsibilities

- Work with a group of 2-3 students in class brainstorming, reviewing homework and providing feedback
- Provide advice and support through the different stages of developing a business plan
- Discuss challenges faced when launching a business
- Act as a positive role model to students
- Help students focus on a business idea of their choice
- Help students overcome identified barriers to achieving their goals
- Respond to students and keep in regular contact
- Meet one-on-one as need it to provide general coaching and advice
- Provide input regarding specific questions/issues
- Assist in connecting students to other opportunities or individuals who can help

## Requirements

- Attend Mentor Orientation Session
- Attend specific evening ETS classes as designated by EWI
- Be available to students by email or phone as needed, and commit time outside the training to a minimum of 1-2 hours per students week during the course schedule
- Keep in regular contact with ETS program team and track hours/activities
- Attend Midterm Mentor Check-in Session
- Attend Final Mentor Debrief Session

## HOW TO APPLY

If you are interested in our mentoring position please fill in the [application form](#). We will contact you with further instruction after we receive your form.